

Minutes, December 4, 2018

**CHANDLER PREPARATORY ACADEMY****Board of Directors****Unapproved Minutes**

Date: December 4, 2018

Time: 9:20 a.m.

Location: Great Hearts Lead Office

A meeting of the Great Hearts Academies-Chandler Preparatory Academy Board of Directors was held at Great Hearts Lead Office, 4801 E. Washington St., Suite 250, Phoenix, AZ 85034, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

David Denton, Vice President, called the meeting to order at 9:30 a.m. and presided over meeting. The following directors/administrators were present/absent:

<b>Directors</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
Darrel Barger	President	X		By phone
David Denton	Vice President	X		
Helen Hayes	Secretary	X		By phone
Leanne Fawcett	Director	X		By phone
Dr. Dan Scoggin	Director		X	
<b>Administration/Guests</b>				
John Paul Poppleton	Headmaster, Chandler Prep	X		By phone

Ramsey Margison	Director of Financial Planning & Analysis, GH		X	
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Viviana Solis	Staff Accountant, GH		X	
Jennifer Swanson	Director of Academy Giving, Chandler Prep and Archway Chandler		X	
Diane Bishop	Director of Academy Governance, GH	X		
Tom Doeblor	ESS National Director, GH	X		
Carrie Siegel	Senior Director of Annual Campaigns and Development Operation, GH	X		

**II. Call to the Public**

Mr. Denton made a call to the public at 9:30 a.m. No public was present.		
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**III. Approval of Consent Agenda**

<p>A. Approval of minutes from June and July meetings</p> <p>B. Approval of change of the mailing address of the school from 3102 N. 56th St., Suite 300, Phoenix, AZ 85018 to 4801 E. Washington St., Suite 250, Phoenix, AZ 85034</p> <p>C. Approval of 2019-2020 School Calendar</p> <p>D. Approval of Great Hearts Gift Acceptance and Fundraising Policy</p> <p>Ms. Hayes asked that D. be removed from consent agenda for discussion.</p>	<p>Ms. Hayes made a motion that the Board approve the Consent Agenda A. through C., seconded by Mr. Barger, all in favor, none opposed, motion carried at 9:31 a.m.</p>
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**D. Approval of Great Hearts Gift Acceptance and Fundraising Policy**

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<p>Ms. Siegal discussed the development of this document regarding gifts and fundraising policy and answered questions from the Board and stated it would be updated every year.</p>	<p>Ms. Hayes made a motion that the Board approve the Great Hearts Gift Acceptance and Fundraising Policy, seconded by Mr. Barger all in favor, none opposed, motion carried at 9:43 am</p>
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**IV. Approval of the School Special Education Policies and Procedures**

<p>Mr. Doebler discussed the changes and updates.</p>	<p>Ms. Hayes made a motion that the Board approve the Chandler Preparatory Academy Special Education Policies and Procedures seconded by Mr. Barger all in favor, none opposed, motion carried at 9:43 am</p>
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**V. Announcements/Adjournment**

	<p>Mr. Denton adjourned the meeting at 9:44 a.m.</p>
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Submitted by Helen Hayes, Secretary

Date: \_\_\_\_\_

-Gena McFarland, Scribe

